

## HIRE A STUDENT

When you hire a Canadian post-secondary student, a portion of your costs can be reimbursed through the Magnet Student Work Placement Program (SWPP). For more information about program eligibility and to get started on your application, visit [swpp.magnet.today](http://swpp.magnet.today).

Eligible employers can access up to:

**\$5,000**

of the wages for each net new placement.

\*Women in STEM, Indigenous students, newcomers, and persons with disabilities, as well as first-year students.

**\$7,000**

of the wages for each net new placement for under-represented groups\*

Looking to hire a student? Magnet can help!

With a FREE Magnet account, Outcome Campus Connect enables you to send job opportunities to 85+ post-secondary job boards across Canada with a single click.



**Canada**

The project is funded by the Government of Canada's Student Work Placement Program



[swpp.magnet.today](http://swpp.magnet.today)



# Your guide to the Magnet Student Work Placement Program

How to access wage subsidies for student hires



### STEP 1: Get Pre-Approved for Funding

Time Frame [10-15 minutes]

- Confirm your eligibility and create your employer account at [swpp.magnet.today](https://swpp.magnet.today)
- Select the term that you will be hiring for and click 'APPLY'
- Complete your employer and placement information
- Submit your completed application<sup>[1]</sup>

<sup>[1]</sup> Magnet will review and determine whether your application is pre-approved



### STEP 2: Hire a Student

- Hire a qualified student
- Invite your student through the platform to complete their portion of the application
- Magnet will review the application for approval<sup>[2]</sup>
- On approval, provide supporting documentation

<sup>[2]</sup> If approved, submit supporting documentation, including a placement agreement, once the placement has begun



### STEP 3: Complete Reporting and Claim Subsidy

- Once the placement ends, submit proof of payment (pay stubs) for the entire period
- Submit an invoice to Magnet to receive your payment
- Magnet will process your subsidy