

INDUSTRY PARTNER PROJECT PROPOSAL

Instructions: This form is intended to gather details about your organization and proposed project to help us best match you with an industry project course. Please consider each section carefully and submit your completed project proposal to Western University's *Industry Project Coordinator* at industryprojects@uwo.ca by August 2, 2024. If you are seeking support on multiple projects, please submit a different proposal for each project. You may also request clarification from the *Industry Project Coordinator* at any time.

ORGANIZATION INFORMATION	
Organization Name	
Website	
Contact Name	
Contact Email	
Social Media Page/Handle	
Organization's Mission Statement	

PROJECT INFORMATION

Purpose of Project (objectives for determining feasibility, etc.):

*Note: Even though projects may evolve throughout the course, it is important to identify the purpose of the project at the outset of the partnership so the instructor can ensure proper procedures are followed. Projects involving human participants and/or their information may require formalized institutional oversight and Research Ethics Board (REB) approval.

Final Deliverables (tangible outcomes; marketing ideas, event planning, expansion strategies, etc.):

Impact (individuals/services which will be impacted; outcomes and benefits, etc.):

Sustainable Development Goals (What are the key focus areas of your project? Select all SDG's that apply. For more information on the targets associated with each goal, including descriptions, visit [United Nations Department of Economic and Social Affairs: Sustainable Development.](https://www.un.org/sustainabledevelopment/))



PROJECT LOGISTICS	
Project Requirements	<input type="checkbox"/> Police Check <input type="checkbox"/> Vulnerable Sector Check <input type="checkbox"/> Online Module <input type="checkbox"/> Orientation Program <input type="checkbox"/> References <input type="checkbox"/> Resumé <input type="checkbox"/> Confidentiality Agreement <input type="checkbox"/> Other: _____
Methods of Communication	<input type="checkbox"/> In-Person <input type="checkbox"/> Online Application (ex., Zoom, Slack) Indicate Preference: _____ <input type="checkbox"/> Phone <input type="checkbox"/> Email – response time: ___ days max. <input type="checkbox"/> Online Sharing Platform (ex., Google Drive) Indicate Preference: _____
Meetings (Note: regular meeting times are recommended for mutual expectations and consistent communication)	Meetings will occur every ___ weeks. Meetings will take place via (ex., Zoom, in-person): _____ Available Meeting Days: _____ Available Meeting Times: _____
Key Dates (Approximate) (Note: students are not expected to work on Industry Projects during exam periods and reading weeks. Exact dates fluctuate year-to-year; exact dates can be shared closer to the beginning of a given term.)	Fall: Early September – Fall term begins Middle-to-End of October – Fall Reading Week & Midterm Exam Period Middle of November – Last day students can withdraw from a course Early December – Fall term ends Mid-to-Late December – Exam Period Winter: Early January – Winter term begins Middle-to-End of February – Winter Reading Week & Midterm Exam Period Middle of March – Last day students can withdraw from a course Early April – Winter term ends Mid-to-Late April – Exam Period

PARTNERSHIP INFORMATION

Have you previously supported Western Industry Project Courses?

Yes – I have supported ____ # of Industry Project courses.
 Course Name(s): _____

No

How many courses are you interested in partnering with in the 2024-2025 academic year?

*Note: Access to support from multiple courses in one year is dependent on industry partner demand and suitability of project components.

I am only interested in support from one course

I am interested in support from ____ # of courses in the same semester
 ___ Fall ___ Winter

I am interested in support from ____ # of courses across the whole year

OPTIONAL: Select the Industry Project Courses which you believe would be suitable for your project.

(Visit [our website](#) for course descriptions.)

*Note: Project execution/completion for full-year courses typically occurs in winter semester.

Fall 2024:

Biology 4583F: Molecular Biology Laboratory

Geography & Environment 2144A: Geography of Tourism [Fall Section]

Mechanical & Materials Engineering 3348A: Manufacturing Processes

Philosophy 2082F: Philosophy of Food

Psychology 2660A: Introduction to Industrial and Organizational Psychology

Statistical & Actuarial Sciences 4960F/9160A: Business Skills

Winter 2025:

Analytics and Decision Sciences 4294G: Analytics Consulting Project

Chemical & Biochemical Engineering 2221B: Fluid Flow

Geography & Environment 2144B: Geography of Tourism [Winter Section]

Full-Year 2024-2025:

Arts & Humanities 3380Y: Introduction to Community and Professional Practices

History 3813E: Public History

Integrated Engineering 4499: Interdisciplinary Engineering Design Project

Mechanical & Materials Engineering 4499: Mechanical Engineering Design Project

Is there any other information you would like to share which might help us to partner you with suitable student groups/Industry Project courses?

Yes

Tell us more: _____

No

Additional Opportunities for Student Involvement (events, meetings, volunteering, etc.):